ENGAGEMENT AGREEMENT

453 8th Street, Brooklyn, NY 11215 ◆ 718.369.9628 ◆
www.georgehagen.com ◆ e-mail: grghgn@gmail.com

The undersigned agrees to the terms and conditions stated below regarding a school visit by **George Hagen**:

_____
SCHOOL ADDRESS

_____
SCHOOL PHONE #

_____
SCHOOL CONTACT PHONE NUMBER & EMAIL

DATE OF PRESENTATION: _____

NUMBER OF PRESENTATIONS:_____

FEE TOTAL:

Conditions:

1. The honorarium is due at the conclusion of the presentations.

2. School or organization will pay for expenses related to the presentation (travel, hotel expenses, food and car rental). If George uses his own car to drive to the engagement, his charge is **$.50/mile**. Travel costs are to be reimbursed within thirty (30) days of receipt. Checks to be made payable to **George Hagen**.

3. Cancellations: If the engagement is canceled by school or organization due to weather, building closure, or emergency circumstances, party agrees to pay 75% of any travel fees already incurred.

4. If visit is canceled by school or organization due to non-critical issues, party agrees to pay 50% of honorarium and all non-refundable travel expenses by the date of the engagement.

5. If George Hagen cancels an engagement due to illness, emergency or unforeseen circumstances, he agrees to reschedule engagement within 6 months of original date. All travel expenses will be absorbed by George Hagen.

6. Requirements: School or organization will provide a Mac-friendly projector or smart board for powerpoint presentation, a room dark enough for projection, and a microphone if group exceeds 60 students. School or organization agrees to provide letter confirming engagement and clear directions to the location of presentation from wherever George Hagen is lodged, prior to presentation.

_____	_____
School Contact & Title Date	George Hagen Date